

**Middle Atlantic Archaeological Conference
General Business Meeting Agenda Friday,
March 26, 2021
Cyberspace**

Rebecca Webster, Lauren McMillan, Crystal O'Connor, Katie Boyle, Brian Crane, Bernard Means, John Mullen

Agenda for Business Meeting

Approval of Minutes

Reports

Presidents' Report--Bernard K. Means, Greg Lattanzi

Treasurer's Report-- Elizabeth Moore

Membership Secretary's Report--John Mullen

Conference Reports

1. Local Arrangements – N/A
2. Conference Program – Crystal O'Connor, Lauren McMillan, Brad Hatch,
3. Registration – Greg Lattanzi, Elizabeth Moore, John Mullen
4. Student Sponsorships – Lauren McMillian, Bernard K. Means, Elizabeth Moore
5. Student Paper competition – Elizabeth Crowell

Operations & Committee Reports

1. Journal – Roger Moeller
2. Website – Roger Moeller
3. Student Committee – Katie Boyle
4. Student Endowment – Kurt Carr
5. Awards Committee-- Carole Nash, Heather Wholey, Elizabeth Crowell
6. Sea Level Rise & Storm Surge Committee – Carole Nash, Heather Wholey

New Business

1. Rename Student paper contest in honor of Mike Klein
2. MAAC 2022 in Ocean City, Maryland
3. Call for nominations for 2022
4. Lauren McMillan added: can we put out a call for Social Media Chair? This might be an appointed position. MAAC should ask that anyone interested should submit to the board. We can draft up a brief description.

Convene at noon

Bernard Means shares screen with general meeting agenda. Elizabeth Moore is working on treasurer's report, but due to family emergency, may not have in time. John Mullen is working on membership report.

Adding Gatherly to local arrangements for conference reports. Board edits agenda for general meeting.

We did not actively seek sponsors this year. This is discussion of student sponsorships Roger Moeller notes a need to discuss the switch of the website to Wild Apricot. We may need to hire a consultant to help us build our site because Wild Apricot isn't intuitive.

Crystal O'Connor forwarded business meeting minutes to Lauren so she can post them to Wild Apricot.

Adding transition to new website to business meeting new business. Exploration of this.

Is there a \$ amount board can approve, or do all have to go to membership? Those present are unsure.

Discuss local arrangements for next year. Monitor use of free rooms.

Treasurers report will be added to minutes for general meeting as needed.

Last year's minutes added to Wild Apricot site.

Mike Klein prize, discussion of naming student prize after him, possibly bringing this up at the general meeting to raise prize money.

Bernard Means suggests we can simply rename prize as the board.

Adjourn at 12:44

Reconvene on Saturday: 12:22

Bernard Means, Lauren McMillan, Roger Moeller, Katie Boyle, Rebecca Webster, Elizabeth Moore, John Mullen

Elizabeth Moore gives treasurer's report.

We lost some money this year, but less than anticipated. Mostly because of Survey Monkey and Wild Apricot expenses vs losses from conference.

Revisit migration of web content. Roger concurs. He notes the complexity of old technology and multiple file types etc, He suggests that who will take on content on Wild Apricot should be involved in migration so they understand file structures. Moeller points out the old website grew over a period of time.

Rebecca Webster asks about student refunds from last year. A lot of students never got refunds. Elizabeth Moore says when people responded they got refunds. Moore reached out to those who wanted funds applied to ASV, but that was just last week. She is refunding those who have written back. We can still refund if anyone didn't get their

money. Rebecca Webster offers to gather information re: students who have not been refunded.

Discussion of Gatherly issues. Some of it has been people not reading directions. Some has been internet connectivity. But there have been some sharing issues when people tried to share an application rather than their whole screen.

We have had some attendees who did not register, or who have not paid their dues. We discussed making an announcement asking for people to register and renew membership. The board can point out that there is a financial cost to the organization for unregistered attendees.